

GIFTS (**G**etting **I**nvolved **F**or **T**he **S**tudents)

Volunteer Commitment Plan

As you are aware that **TCS is a parent run school**, completely dependant on parental involvement?

Not only is this essential to maintaining the school and reducing costs, it also fosters a sense of community at TCS among students, parents, staff and supporters. In order to direct parental involvement we have implemented a volunteer commitment program.

The program requires each family to complete a **minimum amount of volunteer hours** determined by children enrolled and family situation. These volunteer hours begin in June of the previous school year and continue until May 31 of the current school year. Involvement in school activities will be given an hour value to be applied to the required number of hours for your family. There will be many opportunities throughout the year to accumulate the required volunteer hours by becoming a committee member, helping in classrooms, work days, class trips, attending membership meetings and many other activities. **Please check the Volunteer Booklet.**

Each family submits a GIFTS cheque along with the tuition cheques at the start of the year. The GIFTS cheque is to be post-dated for July 1 of the following year. If the required number of volunteer service hours is completed, the cheque will be returned. If hours are only partially complete the cheque will be exchanged for one of a lesser amount calculated @ \$20/hour for each volunteer hour not completed.

GIFTS Hours and Post-dated cheque Amounts

Status	Hours Required	Cheque Total
2 parent family with child(ren) in Grade 1-8	25 hours	\$500
Single parent family (widowed, divorced, separated) with child(ren) in Grade 1-8	12.5 hours	\$250
2 parent family with child in Kindergarten only (60%)	15 hours	\$300
Single parent family with child in Kindergarten only	7.5 hours	\$150

- ♦ The Co-ordinator for each activity is responsible for recording all volunteer hours completed by each family and is to submit it to the GIFTS co-ordinator.
 - Forms will record family name, activity, date, number of volunteer hours completed and signature of the activity's co-ordinator.
 - The forms will be available in the school office as well as on the website.
 - Forms can be submitted to the co-ordinator's mailbox in the school office or they may also be submitted on-line.
- ♦ Total hours accumulated will be calculated and families will be made aware as of April 30 or earlier if possible. This will give them the month of May to complete their hours.
- ♦ Although **GIFTS hours may be accumulated by extended family** members (such as aunts or grandparents) the principle is that each family shares the responsibility, reducing the work and costs of their child's school. Also bear in mind that not all families at TCS have extended family nearby.
- ♦ **Any questions should be submitted to the GIFTS co-ordinator, Judy Vandekemp by email igotrealjoy@hotmail.com or by phone @ 416-245-0108.**

Record of Volunteer Hours

EVENT: _____
DATE: _____
CO-ORDINATOR: _____

NAME	TOTAL HOURS

CO-ORDINATOR'S SIGNATURE: _____

Record of Volunteer Hours

EVENT: _____
DATE: _____
CO-ORDINATOR: _____

NAME	TOTAL HOURS

CO-ORDINATOR'S SIGNATURE: _____